



20.07.20

Dear Parents and Carers,

RE: September 2020 at Fitzmaurice Primary School

We can confirm that we will be open this September! That pesky virus has not beaten us yet. As you will be aware there has now been guidance issued for the **FULL** re-opening of settings in September and we cannot wait to welcome everyone back including those new to FUNdays Club. As a setting we have attempted to maintain a sense of normality, but with the recognition that things are different for us all. The first thing we ask of you, as parents, is to continue to communicate with us, and that, together, we follow the latest Government guidance summarised as follows:

‘Parents and carers should be encouraged to limit the number of settings their child attends, ideally ensuring their child only attends the same setting consistently.’

If your child attends more than one childcare setting, we are asking that you decide which provider you will use now. Should you have any queries or concerns then please do email us directly or phone us.

We totally recognise that for some children and adults, a return in September will be an anxious time. We will be doing our best to mitigate these issues. Being in a safe environment with friends, playing games and laughing is often enough to reset the equilibrium for the majority of our children.

Whilst we have not completed all our planning, here is some useful information that can be shared with you now and will help you and your child prepare for September.

Timings and Costs

FUNdays Club at Fitzmaurice have been working with school to keep within guidance and make a sustainable offer to families that they can rely on. We would like to thank the school for all their support in this matter. As part of this, we will only be able to offer one timings slot before and after school. We will not be able to stay open as late as before because of additional cleaning and packing-away requirements needed to keep us in line with the new stringent hygiene requirements. However, we are extending our 5.20pm slot to 5.30pm at no further cost. We will be reviewing these temporary timings and costs in October.

After School Club	
Previous times and prices	Temporary times and prices from Sept. 2020
3.05pm/3.20pm until 4.20pm £4.70	→ → → Until 5.30pm at £9.70
4.20pm until 5.20pm £5	
5.20pm until 6.10pm £2.50	

Early Morning Club	
Previous times and prices	Temporary times and prices from Sept. 2020
7.30am to 8.00am £1.60	→ → → From 7.30am until the school day starts at £4.70 Last entry will be at 8.35am.
8.00am to school start £3.10	
Breakfast until 8.10am £1	→ No pricing/timing change There will be no toasted options and all breakfasts must be pre-booked.

We hope that these revised timings and costs will only be temporary and that accounts will revert back to the original 'normal' booking times soon.

If you already have a booking with us: we will convert your booking as per the table above. If you would like to cancel your booking, please let us know so we can offer your place to another family.

If you do not currently have a booking with us: you can make a temporary ongoing booking.

We will be asking for a £10 non-refundable deposit for all ongoing permanent bookings for September. When we send your updated booking confirmation, you will need to login and pay the £10 as your first instalment. This £10 will later be deducted from your total annual bill.

Location and Phase Bubbles

Our After School Club and Early Morning Club will be temporarily housed in the hall. Pick-up and drop off will be via the two side doors for the hall. FUNdays Club will be split into two bubbles by phase: KS1/F and KS2, each with their own entrance into the hall and space within the hall. There will be softer social distancing on a 1m+ basis in each phase bubble.

Please do bring an umbrella if it is wet as parents and carers cannot enter into the hall. Registration will be contactless and outside. Be aware that the registration process is likely to take longer while everyone gets used to the new routine and space. Please be patient even if the wind and rain is upon us!

Our parent and child guides will be updated for September with more detailed information.

Foundation

Our new Foundation starters will be contacted separately. They will have a specific induction programme. As in previous years, we will be collaborating with the school over this.

Visitors / Parents / Carers in Setting

Please be aware of the following:

- Only one adult should accompany each child or family group to reduce the number of people entering the site.
- Signing in and out will be contactless and will occur outside the buildings. Staff will countersign your child in and out. Please bring an umbrella if it is raining!
- Meetings with staff will be by appointment only. Please call the site mobile, or email in advance, if you need to discuss anything with us.

Snack Arrangements

- We will still be providing snack before 4.15pm, however, this will be of a different nature to our usual offering.
- Children are still okay to bring in additional/different snack from home if preferred.

Hand Sanitiser

- Children **will not** need to bring in their own hand sanitiser.
- We have plenty of hand sanitiser indoors and outside.
- Children will be helped to wash their hands regularly throughout the day.

Cleaning

There is a significant amount of additional cleaning that needs to be undertaken to keep in line with the stringent hygiene requirements. Therefore, we will be closing earlier to allow for this and staff will be staying on later at the end of the day. All equipment and resources will be cleaned or quarantined before being used by other children.

In case of illness

FUNdays Club guidance is identical to that of school. Please do not send your child into school or FUNdays Club if they have any Coronavirus symptoms or are generally unwell.

These are the main symptoms of Coronavirus:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you cannot smell or taste anything, or things smell or taste different to normal.

FUNdays Club will use the same room as school to support any child who is taken ill during the day. The member of staff with the child will wear full PPE. You will be contacted and asked to collect your child.

Government guidance requests that the child is tested if they become unwell. In the meantime, FUNdays Club will report the case to Public Health England. FUNdays Club may need to close a phase bubble until the results are known. FUNdays Club will liaise closely with school and the test and trace team if this occurs.

To reiterate a point made by the school, our staff and adults will continue to social distance from each other. The social distancing measures we have in place in society are to limit transmission. However, the risks that we all face are dependent on how we behave as a community. It is important that we all also adhere to current guidance on social distancing outside school and FUNdays Club.

Policies

We updated the following policies in July 2020, and they are valid for the academic year 2020-21. They are available at: www.fundaysclub.co.uk/policies

- Bookings, refunds and cancellations
- Behaviour (we will be sending an updated child guide for September by email)
- Complaints

Please note that the Department for Education asks families to only use one childcare provider to minimise the risk of transmission in the community. We kindly ask that our families follow this guidance to safeguard our community. We understand that this may mean some families cannot use our services.

General Questions

Government guidance involves a reduction of mixing between groups coupled with stringent hygiene measures. This is why the children will be split within the hall to reduce mixing and softer social distancing will be used. This will also provide more physical space between the children.

We will use the outdoors as much as possible for our After School Club but ask that you go to the collection point to collect your child rather than where the children might be when you arrive.

We have created a 'Clarifications and Questions' section for upcoming academic year. To access this, please click the link:

www.fundaysclub.co.uk/wp-content/uploads/2020/07/General-FAQ-and-Policy-Clarifications-September.pdf

If you have a question which is not answered there, or within this letter, please email us at fitzmaurice@fundaysclub.co.uk so that we can add your question to the FAQ list. If it is specific to your personal situation, we will reply personally.

A BIG thank you!

Finally, we would like to take this opportunity to thank all our families who have been incredibly supportive in many different ways over this difficult period.

A special thanks, also, to those who were able to pay their term-time holding fees. You have enabled us to weather this storm: without you, there would have been no FUNdays Club.

Yours sincerely,

Mark West

Managing Director
FUNdays Club Ltd.